

Privacy Collection Statement – gift offers

The Victorian Environmental Water Holder is committed to protecting personal information provided by you in accordance with the principles of the Victorian privacy laws. This statement explains how the Victorian Environmental Water Holder (VEWH) collects, uses and discloses personal information relating to gift offers. The VEWH is governed by and adopts the Information Privacy Principles set out in Schedule 1 of the *Privacy and Data Protection Act 2014* (Vic). The VEWH sees that protection of personal information as important and is committed to the protection and professional handling of personal information that it collects.

Collection, retention and use of gift offer information

As part of the VEWH's compliance with its obligations and with good public sector governance practice, the following principals are followed:

1. If an individual or organisation offers a gift to a Commissioner or employee of the VEWH as a result of that person's role with the agency, information about the offer will be recorded, retained and used by the VEWH.
2. Details of the information that will be recorded, retained and used by the VEWH are set out in the [Gifts, Benefits Hospitality Policy \(PDF – 231KB\)](#).
3. The VEWH's gifts, benefits and hospitality policy will always be published on this website.
4. As set out in its gifts, benefits and hospitality policy, the VEWH will publish a de-identified copy of its [Gifts, Benefits and Hospitality Register \(PDF – 28KB\)](#) on this website.
5. The purpose of publishing the de-identified copy of the VEWH's gifts register on its website is to:
 - Promote transparency in public sector decision making
 - Comply with the minimum accountabilities for the management of gifts, benefits and hospitality.

Viewing information

[View the Gifts, Benefits and Hospitality Register \(PDF – 28KB\)](#)

Please note that the copy of the register published on this website is de-identified. If you have offered a gift to a Commissioner or employee of the VEWH, as a result of that person's role with the VEWH, you can view all of the information that has been recorded by contacting the VEWH Risk and Audit officer on (03) 9637 8912



VICTORIAN ENVIRONMENTAL WATER HOLDER

Please note that, in accordance with the [Gifts, Benefits Hospitality Policy \(PDF – 231KB\)](#), whilst information on both ‘reportable’ and ‘token’ gifts (as defined in the policy) are recorded, retained and used by the agency:

- only information on reportable gifts is recorded in the gifts register and
- steps have been taken to ‘de-identify’ personal information in the copy of the gifts register that is published on this website.